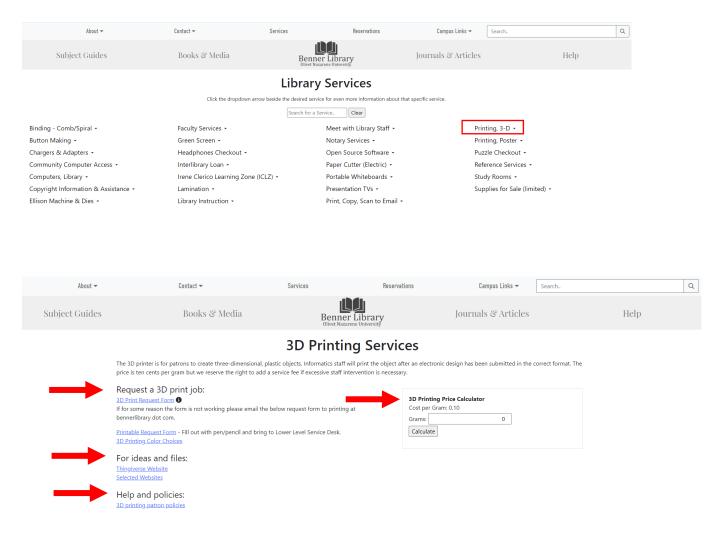# 3D Printing Tutorial

The Informatics department offers 3D printing services for patrons to use for class projects or for personal use.

General Information

Step 1: On the library website under Services, click on Printing, 3-D for information like how to request a 3D print, where to browse already created print files, library policies, and a price calculator for reference.

Step 2: You will need to submit a file. The Informatics Department will get back to you with a price quote.

3D Print Request Form

Personal Information

* Full Name	* Email (Olivet email preferred)	Phone Number
256	256	256

Project Information

* Project Name	* Color	Infill
	▾	
256		

* # of prints	Special Notes	File URL
− +		
	2048	256

☐ * I have read and agree to the 3D printing patron policies

Email printing@bennerlibrary.com if you need to attach any files

✓ Submit

Step 3: Then come to the Lower Level Service Desk to pay for your print. 3D print jobs must be paid for before the print is completed.

Step 4: After your print is complete, you will receive an email saying your 3D print is ready for pickup. Print jobs may take up to two weeks to complete.

Additional Questions?

For any additional questions, visit the Lower Level Service Desk or call the Lower Level phone number at 815-928-5778.