

3D Printing Tutorial

The Informatics department offers 3D printing library services for patrons to use for class projects or for personal use.

General Information

Step 1: On the library website under Services, click on Printing, 3-D for information like how to request a 3D print, where to browse already created print files, library policies, and a price calculator for reference.

The screenshot shows the Benner Library website's 'Library Services' page. At the top, there is a navigation bar with 'About', 'Contact', 'Services', 'Reservations', and 'Campus Links'. Below this is a search bar and a secondary navigation bar with 'Subject Guides', 'Books & Media', 'Benner Library Olivet Nazarene University', 'Journals & Articles', and 'Help'. The main heading is 'Library Services', followed by a sub-heading: 'Click the dropdown arrow beside the desired service for even more information about that specific service.' Below this is a search box for services and a grid of service categories. The 'Printing, 3-D' category is highlighted with a red box.

- Binding - Comb/Spiral -
- Button Making -
- Chargers & Adapters -
- Community Computer Access -
- Computers, Library -
- Copyright Information & Assistance -
- Ellison Machine & Dies -
- Faculty Services -
- Green Screen -
- Headphones Checkout -
- Interlibrary Loan -
- Irene Clerico Learning Zone (ICLZ) -
- Lamination -
- Library Instruction -
- Meet with Library Staff -
- Notary Services -
- Open Source Software -
- Paper Cutter (Electric) -
- Portable Whiteboards -
- Presentation TVs -
- Print, Copy, Scan to Email -
- Printing, 3-D -**
- Printing, Poster -
- Puzzle Checkout -
- Reference Services -
- Study Rooms -
- Supplies for Sale (limited) -

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Request a 3D print job:
[3D Print Request Form](#)
If for some reason the form is not working please email the below request form to printing at bennerlibrary dot com.
[Printable Request Form](#) - Fill out with pen/pencil and bring to Lower Level Service Desk.
[3D Printing Color Choices](#)

For ideas and files:
[Thingiverse Website](#)
[Selected Websites](#)

Help and policies:
[3D printing patron policies](#)

3D Printing Price Calculator
Cost per Gram: 0.10
Grams:

Step 2: You will need to submit a file. The Informatics Department will get back to you with a price quote.

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3D Printing Price Calculator
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Grams:

3D Print Request Form

Personal Information

* Full Name 256

* Email (Olivet email preferred) 256

Phone Number 256

Project Information

* Project Name 256

* Color 256

Infill 256

* # of prints - +

Special Notes 2048

File URL 256

* I have read and agree to the 3D printing patron policies Email_printing@bennerlibrary.com if you need to attach any files

Step 3: Then come to the Lower Level Service Desk to pay for your print. 3D print jobs must be paid for before the print is completed.

Step 4: After your print is complete, you will receive an email saying your 3D print is ready for pickup. Print jobs may take up to two weeks to complete.

Additional Questions?

For any additional questions, visit the Lower Level Service Desk or call the Lower Level phone number at 815-928-5778.