

# Benner Library Services & Resources: On-campus Students

## Building Hours

**Monday – Thursday:** 8am - midnight

**Friday:** 8am - 5pm

**Saturday:** 1- 5pm

**Sunday:** 6:30pm - midnight

**Lower Level, 2<sup>nd</sup> & 3<sup>rd</sup> floors** Close 30-min. before the building. Please move to 1<sup>st</sup>-floor.

**Fishbowl 24/7 access** Enter by swiping your mobile credentials at the reader on the accessible door. Two computers and a printer (black and white, color) available.

## Services

<b>Lower Level</b>	<ul style="list-style-type: none"><li>• <b>Computer lab</b></li><li>• <b>Lab assistant</b></li><li>• <b>Group Study Rooms (reservable)</b></li><li>• <b>Poster &amp; 3D printing</b></li><li>• <b>Holiness Reading Room</b></li><li>• <i>IT Help Desk</i></li></ul>
<b>1<sup>st</sup>-Floor</b>	<ul style="list-style-type: none"><li>• <b>Circulation &amp; Interlibrary Loan Desk:</b> Check out books with mobile credentials</li><li>• <b>INFO Desk:</b> Research help</li><li>• <b>Color, B&amp;W printing</b></li><li>• <b>Vending Machines</b></li><li>• <b>Fishbowl:</b> Open for daytime and after-hours study</li><li>• <i>Accessibility &amp; Disability Resources</i></li></ul>
<b>2nd-Floor</b>	<ul style="list-style-type: none"><li>• <i>Writing Center</i></li><li>• <i>Academic Support</i></li></ul>
<b>3<sup>rd</sup>-Floor</b>	<ul style="list-style-type: none"><li>• <b>Religion Room 3<sup>rd</sup></b> (North) quiet talking permitted</li><li>• <b>Ultra Quiet Study 3<sup>rd</sup></b>-floor-South</li><li>• <b>Group Study Room</b> (reservable)</li><li>• <b>Carrels</b> (first-come-first served)</li></ul>

## INFO Desk

Ask general campus questions; we'll help find the answer!

Get help with a topic; finding a book or article. **Courses we often support:** *Fundamentals of Communication, College Writing II, Christian Scriptures*

- Visit: In-person (1<sup>st</sup> floor, Benner Library)
- Call: 815-939-5355
- Email: [ONULibrary@olivet.edu](mailto:ONULibrary@olivet.edu)
- [Schedule an Appointment:](#) Use link to make a phone or Teams appointment with a librarian

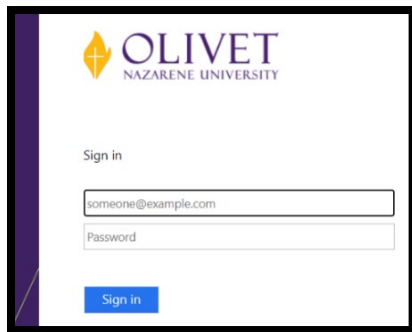
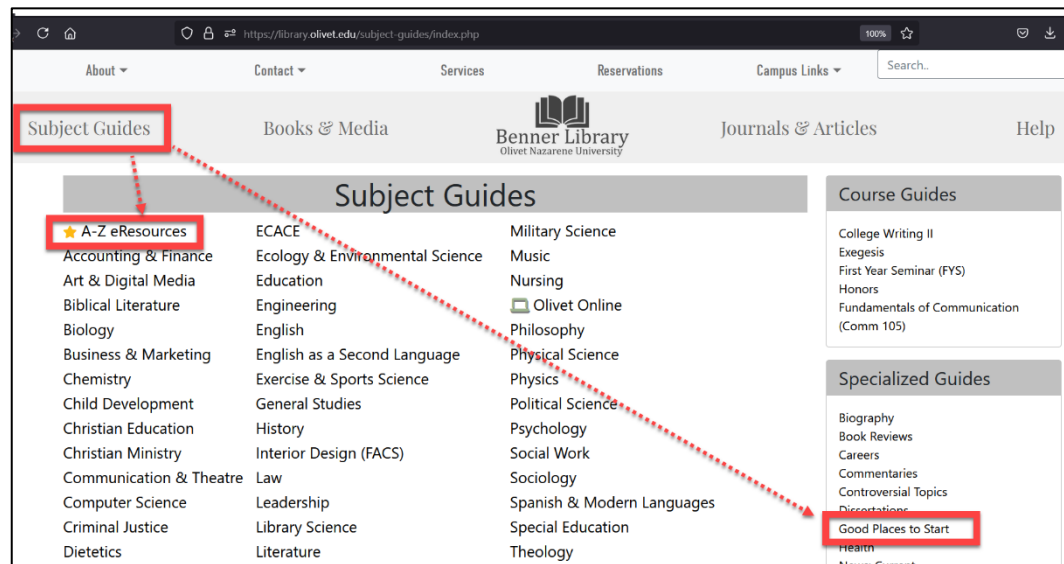
**Mon / Tues / Weds / Thurs**  
8am–4pm, 6-10pm  
**Fri**  
8am-5pm  
**Sun**  
6:30pm -10pm



## NEED ARTICLES?

### START HERE

- Go to the Library's homepage, [library.olivet.edu](https://library.olivet.edu)
- Choose [Subject Guides](#)
- Click on [A-Z eResources](#) OR [Good Places to Start](#) subject guide
- Open the database [Academic Search Complete](#)



## DATABASE AUTHENTICATION

When prompted, log-in the same way you do for other campus resources including [Canvas](#), [email](#), [My.Olivet](#)

## Full text & book request services



**Interlibrary Loan: Request full text articles even if Benner doesn't have immediate access.**

Borrow books from Olivet & partner libraries.

- **FREE. Never pay for articles!**
- Send article citation to [ILL@olivet.edu](mailto:ILL@olivet.edu) (use ONU email account)
- [Interlibrary Loan Department](#) | 815-928-5439

## Citation Help

[Library.olivet.edu](https://library.olivet.edu) > Help >

<b>APA 7<sup>th</sup> ed.</b>	Social sciences and mathematics plus almost all online courses.
<b>MLA</b>	English/English Ed., Spanish/Spanish Ed., Studio Art, Writing
<b>Chicago</b>	History, Political Science, School of Theology & Christian Ministry
<b>IEEE</b>	Engineering
<b>CSE</b>	Biology, Chemistry, Earth and Space Sciences

## Professional presentations

Impress your professor!

- [Lamination](#), [comb-binding](#), and transparent covers available for sale, for a small fee (Tiger Dollars and cash) at Circulation Desk
- Schedule an appointment to [print a poster](#) on regular or specialty paper. Tiger Dollars and cash accepted.

Revised May 14, 2025 by JC