

Donation of Library Materials Form

Benner Library / Olivet Nazarene University gratefully acknowledges this gift of materials from:

Name: _____

Address: _____

Telephone Number(s): _____

Email address: _____

Description of materials being donated: _____

Estimated present value of material—*not purchase price**: _____

Method of valuation: _____

* The IRS has strict requirements regarding the use of charitable donations for tax purposes. Please see the **Benner Library Gift Policy** for complete details.

I have read and understand Benner Library's gift policy.

Donor Signature: _____ Date: _____

Staff Use Only:

Librarian Signature: _____ Date: _____